

Ithaca Youth Hockey Association By-Laws

Article I. Name.

The name of the organization shall be the Ithaca Youth Hockey Association, Inc. [hereinafter referred to as the IYHA].

Article II. Purpose.

The purpose of the IYHA shall be to :

- A. Teach the game of hockey to youth in the Greater Ithaca area.
- B. Provide the opportunity for youth to learn and play the game under established rules and regulations.
- C. Promote and improve amateur ice hockey in the Ithaca area.
- D. Develop and encourage sportsmanship and team play among participants.

Article III. Mailing Addresses.

The mailing address of IYHA is P.O. Box 391, Ithaca, NY 14850.

Article IV. Association Membership.

- A. One parent or legal guardian of registered players will be a voting member of IYHA.
- B. All Officers, League Directors, Managers, Coaches and Officials appointed by the Board will be voting members of the IYHA.
- C. Voting membership will be from player registration to player registration and shall automatically terminate upon failure to re-register or be re-appointed.
- D. Association members shall have the responsibility to:
 - 1. Elect persons to the Board of Directors at the regular Spring meeting to be held in May each year.
 - 2. Vote on proposed amendments to the By-Laws of the Association.

Article V. Board of Directors.

- A. The IYHA shall be governed by a Board of Directors. The Board shall have final authority on all matters pertaining to the administration of the IYHA. Such authority shall be delegated in the discretion of the Board of Directors.
- B. The Board of Directors shall consist of nine members, three elected each year for a three-year term. Candidates for Board positions will be

identified by the Nominating Committee or nominated from the floor at the annual Spring meeting. The persons receiving the highest number of votes to the extent of the number of vacancies shall be elected. In the event of a tie, a runoff election will be conducted.

- C. Vacancies on the Board occurring between elections may be temporarily filled by the Board. Such vacancies must be permanently filled for the remaining term of that seat at the next regular election.
- D. A quorum of the Board shall consist of five members.
- E. Board members who miss three meetings of the Board in one year shall be notified in writing that a further such absence shall cause his/her seat to be considered vacant.
- F. The term for Board members shall run June 1 to May 31.

Article VI. Officers.

The executive officers of the IYHA shall be the President, the Vice President for Travel Team Division, the Vice President for House Team Division, the Vice President for Snowbelt Division, the Vice President of UNYHL Team Division, the Secretary, the Treasurer and Scheduler. The Board of Directors shall be free to appoint other such officers as the Board may deem necessary. The executive officers & officers of the Association need not be members of the Board of Directors.

Article VII. Selection of Officers.

Executive Officers will be determined by the Board of Directors at the first Board meeting after the annual spring meeting and will serve for a term of one (1) year. A vacancy among the executive officers shall be filled through appointment by the Board until the next election of Board members. Other officers may be appointed from time-to-time to serve at the discretion of the Board of Directors.

Article VIII. Duties of Executive Officers.

- A. President. The President shall:
 - 1. Be the chief executive officer and official representative of the Association.
 - 2. Call and preside at all Association meetings.
 - 3. Appoint special committees and officials for any purpose deemed necessary by the Board of Directors.
 - 4. Recommend all committee appointments to the Board for approval.
 - 5. Monitor the assignment of ice time between the Travel, House and Snowbelt divisions.

6. Assist the Vice Presidents for Travel Teams Division, UNYHL Team Division and Snowbelt Division in the selection of coaches and managers and the Vice President for House Teams Division in the selection of league directors.
- B. Vice President for House Teams Division:
1. Schedule and administer the hockey program for the House Team Division and make the schedule available to all parents and players on a timely basis.
 2. Recruit and recommend for approval by the Board of Directors coaches within the House League.
 3. Be responsible for the distribution, maintenance and return of equipment.
 4. Negotiate ice time for the House Teams Division.
- C. Vice President for Snowbelt League.
1. Schedule and administer the hockey program for the Snowbelt Teams Division make the schedule available to all participants on a timely basis.
 2. Recruit and recommend for approval by the Board of Directors coaches for each of the programs in the division: Squirt, PeeWee, Bantam, Midget and/or Junior.
 3. Be responsible for the distribution, maintenance and return of equipment necessary for the operation of the division.
 4. Negotiate ice time for the Snowbelt Teams Division.
- D. Vice President for Travel Teams Division.
1. Serve as the IYHA representative at all USA Hockey [AHAUS] State and Sectional meetings.
 2. Coordinate travel team operations within the Association and approve all game and practice scheduling.
 3. Recommend for approval by Board of Directors coaches and managers for travel teams, and be responsible for their adherence to Association regulations.
 4. Negotiate ice time for both the House and Travel Team Divisions.
 5. Register players and teams with USA Hockey [NYS AHAUS and AHAUS].
- E. Vice President for Upstate New York Hockey League(UNYHL) Teams Division.
1. Serve as the IYHA representative at all UNYHL meetings;
 2. Coordinate team operations within the UNYHL and approve all game and practice scheduling;
 3. Recommend for approval by the Board of Directors, coaches and managers for all UNYHL teams and be responsible for their adherence to all controlling regulations;

4. Negotiate ice time for the UNYHL Teams Division; and
 5. Register players and teams with the UNYHL as necessary
- F. Secretary.
1. Maintain a registration list of players.
 2. Publicly announce all meetings of the Association.
 3. Prepare and maintain minutes, records, and other documents of the Association.
 4. Serve as Acting President in the event the office becomes vacant for any reason until a new President can be elected by the Board of Directors.
- G. Treasurer.
1. Receive all funds due the Association and deposit these funds in banks designated by the Board.
 2. Make payment for all expenses authorized by the Board. Prior approval of the Board will be required for all expenses to be charged to the Association for services rendered by members and non-members for any purchase.
 3. Maintain an accurate and up to date record of all funds received and disbursed and report same at each regular Board meeting.
 4. Present a financial report at the annual spring meeting covering the past year. This report to be audited by the Audit Committee before the annual meeting.
 5. Arrange for Association accident and liability insurance with appropriate carriers.
- H. Scheduler.
1. Obtain ice time for House League, Snowbelt League and Travel Teams within the Association.
 2. Obtain ice time for all home and away events.
 3. Communicate changes in established schedules to appropriate team representatives.
 4. Keep a record of ice time scheduled for the Association.

Article IX. Committees.

- A. Nominating Committee: This committee shall be appointed by the Board of Directors and shall be comprised of one member of the Board and two members at large. It shall nominate a slate of candidates to be presented for election to the Board at the annual spring meeting.
- B. Ice Time Committee: This committee shall consist of the President and the Vice Presidents: for House teams division, Snowbelt teams division, Travel teams division and UNYHL teams division. This committee shall

determine the equitable distribution of ice to the various divisions within the IYHA.

- C. Audit Committee: This committee shall consist of three members of the Board excluding the treasurer. It shall audit the annual financial report prior to presentation at the regular spring meeting.
- D. Special Committees: Special committees may be appointed as indicated in Article VIII, Section A, number 3.

Article X. Meetings - General Membership.

- A. Two regular meetings of the IYHA shall be held annually; one in October, and the other in May.
- B. The dates of such meetings shall be set by the Board of Directors and publicly announced at least two weeks in advance of the said date through the media.
- C. A quorum for membership meetings shall be 12 members.
- D. Special meetings of the general membership may be called for the purpose of presenting proposed amendments to the By-Laws. Such meetings must be called at least thirty days prior to the regular fall and spring membership meeting and announced at least two weeks in advance in the same manner as regular meetings.
- E. Special meetings will be called by the President upon request of a majority of the Board or by petition signed by 10 members.

Article XI. Meetings - Board of Directors.

- A. The Board of Directors shall meet at least once a month throughout the year and at the times as determined by the President or a majority of the Board. The President shall determine the time and place of Board meetings.
- B. Members are welcome to attend Board meetings and present items for discussion.

Article XII. Amendments to the By-Laws.

The By-Laws may be amended by a 2/3 majority vote of those members present and voting at a regular membership meeting of the IYHA. Written notice setting forth the proposed amendment must have been presented at a regular or special membership meeting at least 30 days prior to the meeting at which the vote shall occur.

Article XIII. Removal for Cause.

Executive Officers and Board members may be removed from office and/or the Board for cause by a 2/3 majority vote of the Board. Likewise, League Directors, Managers and Coaches may be removed for cause by a 2/3 majority of the Board. The other officers appointed by the Board of Directors can be removed by a simple majority vote of the Board.

Article XIV. The Divisions.

There shall be four Divisions, the Travel Teams Division, the UNYHL team division, the House Teams Division and the House Snowbelt Division, in the IYHA Hockey Program. These Divisions will be administered by the Board of Directors. The President of the IYHA and the four Division Vice Presidents are responsible for the harmonious operation of the Divisions.

Article XV. Conduct.

Association members shall be responsible for insuring that they, their spouses, their family members, their guests and player(s) conduct themselves and behave in a mature and sportsmanlike manner at all times during which players are participating in Association activities, and that coaches, players, and officials are at all times treated in a respectful and non-abusive manner. In the event that an Association member or their spouse, their family members, their guests or player(s) fail to conduct themselves in the proper manner as required by these By-Laws, the Board of Directors shall have the authority and power to take appropriate disciplinary action, which action may include but not be limited to, the requirement that the offending party be precluded for a stated period from attending and/or participating in Association games, practice and other activities. Except in emergency situations, such disciplinary action shall be taken only after all parties concerned shall have been given a reasonable opportunity to be heard before the Board. In situations deemed to be an emergency by the Board, temporary disciplinary action may be taken immediately by the Board, after which the Board shall endeavor to provide all parties concerned with the opportunity to be heard before further disciplinary action is taken.

As amended, May 22, 2000.