

Match Penalty Protocol

When a player is assessed a match penalty during play within the boundaries of the Central Section of NYSAHA the following will be established as the proper protocol in the responsibilities of reporting the incident.

Central Section Game Official

1. Advise player's head coach immediately following the assessment of penalty.
2. Upon completion of the game, the official will make notations in the remarks area of score sheet and cite match penalty number as per USA Hockey rule book.
3. Retain the original or first copy of score sheet (white page) for further expedition.
4. Contact Central Section Local Supervisor assigned to area to verbally report incident on the same day penalty is assessed. This report should contain the following information player name, age classification, player's association, location of rink, type of infraction.
5. File a Match Penalty Incident Report via electronic mail (e-mail) to Central Section Local Supervisor and Central Section Referee in Chief within 48 hours.
6. Mail a signed copy of the Match Penalty Incident report and the original of first copy of score sheet (white page) to Central Section Referee in Chief.

Central Section Local Supervisor

1. Interview Central Section Game Official on telephone to establish the validity of the Match Penalty being assessed.
2. Electronically mail a copy of a Match Penalty Incident Report to the Central Section Official accessing penalty.
3. Contact Central Section Referee in Chief to advise of Match Penalty Incident Report. This verbal report should contain the following information, player name, age classification, player's association, location of rink, type of infraction.
4. Review Central Section Game Official's electronically filed report, to ensure its accuracy and advise Central Section Game Official to file the signed report and score sheet within the prescribed time limits.

Central Section Referee in Chief

1. Notify Central Section President to advise of Match Penalty Incident Report. This verbal report should contain the following information, player name, age classification, player's association, location of rink, type of infraction.
2. Upon receipt of electronically filed report from Central Section Game Official launch a complete investigation into the incident to ensure accuracy and validity of the penalty assessed.
3. Contact Central Section President to advise of recommendation to either pursue hearing or exonerate player.

Central Section President

1. Send accessed player's Association President notification of immediate suspension until all reports are submitted.
2. Based on Central Section Referee in Chief's recommendation, determine whether player's Association or the Central Section will conduct hearing or exonerate player.
3. If so inclined to conduct player hearing, do so within 30 days of date of incident.

Central Section Coach

1. Contact the Central Section President (by phone or electronically) within 48 hours of the incident or be subject to possible suspension for lack thereof. (As per NYSAHA rules, page 46 NYSAHA Annual Guide).

Central Section Association

1. If so instructed by Central Section President, conduct player hearing, doing so within 30 days of date of incident.
2. File recommendation of disciplinary action taken to Central Section President for his approval within 72 hours of hearing date.